

## 2021 Get On Board Day Guidelines

The Office of Student Involvement & The SOURCE would like to thank you for registering for the 2021 Fall Get on Board Day (GOBD)!

Get on Board Day is **Thursday, August 26, 2021 from 5:00pm-9:00pm on the Quad**; Set-up begins at 3:00pm. In the event of inclement weather, GOBD will be postponed and the contact person for each org/department will be notified. The inclement weather date has been set for **Tuesday, August 31, 2021** and tabling will occur outside unless it rains on the back-up date. At that point, we will move GOBD inside of the Ferguson Center with limited table space.



### Table & Event Guidelines

- Large Items that have not received prior approval to be displayed should not be brought to GOBD. Do not bring tables or items that are not a part of the original set-up unless you have requested a special accommodation.
- If you plan to provide your own tent, it must be no larger than 10 X 10.
- Generators are not allowed.
- If approved for power, you must bring your own extension cords and surge protectors (preferably a grounded extension cord)
- Tables are 6 FT long, and you will receive two chairs per table.
- Decorations, tablecloths, etc. are allowed. No hanging, building of any objects that were not approved.
- Only prepackaged food/candy or approved food vendors are allowed to be distributed
- You CANNOT sell items, but giveaways and promotional items are STRONGLY ENCOURAGED! Also, no MONETARY GAIN RAFFLES and no money should be taken for goods or services.
- Solicitation from organizations or individuals who are NOT registered with GOBD will not be allowed. Anyone found to be passing out or distributing items at GOBD without approval will be asked to leave by staff or campus police.
- Registration and/or promotion of travel experiences/volunteer trips are prohibited unless you have a special accommodation from our office. This is in addition to registering your table.
- In the event of an emergency, please follow the directions of the Student Involvement staff, as they are provided for the safety of you and our students. Continuing to talk to students at your table during this time will result in being banned from attending future events.
- Staff from time to time may be ask you to modify or stop an activity at your table; we expect compliance with any directives given to ensure a successful event

### Time Obligations

We expect all tables to remain occupied for the duration of the event. This ensures all students can participate. Organizations found leaving the event prior to the end may be asked not to participate in future years. If you run out of stuff, talk to students about your services. We want our students to know about all that UA has to offer!

### Special Accommodations & Set-Up on the Day of GOBD

If you made a request for special accommodations during the priority registration period, then we have done our best to accommodate those requests. If you requested power, you need to provide your own extension cords and a surge protector if you are seeking to plug in multiple items. You may be placed near another group with power access. Please share and be courteous of the other tablers/sponsors around you.

### UA COVID-19 Health and Safety Guidelines

Visit <https://healthinfo.ua.edu/guidelines/> for the current health and safety information. We encourage all participants to practice [preventative measures](#) to protect yourself and others.