

University of Alabama- Get on Board Day (GOBD) 2021 Vendor & Non-Profit Registration Agreement

The Office of Student Involvement & The SOURCE from The University of Alabama would like to thank you for registering for the 2021 Fall Get on Board Day (GOBD) experience. GOBD is designed to encourage students' extra-curricular involvement by showcasing the over 500+ student organizations on campus, as well as the countless opportunities available within the community. All Vendors should be aware of the following stipulations

Get on Board Day is **Thursday, August 26, 2021 from 5:00pm-9:00pm**; Set-up begins as early as 2:00pm. In the event of inclement weather, GOBD will be postponed and the contact person for each company notified. The inclement weather date has been set for *Tuesday, August 31st, 2021* and tabling will occur outside unless it rains on the scheduled postponed day. At that point, we will have to move GOBD inside of the Ferguson Center with limited table space.

We look forward to hosting a safe event that will afford students the opportunity to find community at The University of Alabama. The Office of Student Involvement must follow and enforce UA's COVID-19 mitigation strategies which may evolve throughout the academic year. The ability to host events is contingent upon limited community spread of COVID-19 and COVID-19 variants. If COVID cases rise, the University reserves the right to limit, restrict, and/or modify events at any time. In the event such limitations, restrictions and/or modifications must be made, the primary point of contact will be notified immediately. **Registration is non-refundable.**

Table & Event Guidelines

- Large Items that have not received prior approval to be displayed should be brought to GOBD
- Generators are not allowed
- Tables are 6 FT long and you will receive two chairs per table
- Decorations, table cloths, etc. are allowed.
- Do not bring tables or items that are not a part of the original set-up unless you are a food sponsor or a sponsor that has requested a special accommodation
- You CANNOT sell items, but giveaways and promotional items are STRONGLY ENCOURAGED! Also, no MONETARY GAIN RAFFLES and no money should be taken for goods or services
- Solicitation from organizations or individuals who are NOT registered with GOBD will not be allowed. Anyone found to be passing out or distributing items at GOBD without approval will be asked to leave by staff or campus police.
- In the event of an emergency, please follow the directions of the Student Involvement staff, as they are provided for the safety of you and our students. Continuing to talk to students at your table during this time will result in being banned from attending future events.

Time Obligations

- We expect all tables to remain occupied for the duration of the event. When organizations/vendors depart the event prior to the end time, it impacts the atmosphere of the entire event and our students who may have had obligations that prevented them from arriving early are disadvantaged.
- Vendors found leaving the event prior to the end will be prevented from future participation. If you run out of stuff, talk to students about your services. That is why we open this opportunity to our students. We want our students to know about all that UA has to offer!
- If you plan to provide your own tent, it must be no larger than 10 X 10.
- Vendors CANNOT sell items but can provide giveaways and promotions and are encouraged to do so for optimal business/service exposure.